Retention and Classification Report

Agency: Garfield County (Utah) (3276)

Garfield County Courthouse 55 S. Main Street, P.O. Box 77

Panguitch, UT 84759

435-676-8826

Records Officer Barry Huntington

28386 Spry Cemetery records

Utah State Archives

Page: 1

3

AGENCY: Garfield County (Utah)

SERIES: 28386

TITLE: Spry Cemetery records

DATES: 1888-

ARRANGEMENT: Numerical by lot number.

DESCRIPTION:

These books or files contain the exact location of all persons buried in the cemetery. They include plot, lot, grave location,

and lot ownership record.

RETENTION:

Retain until administrative need ends.

DISPOSITION:

Transfer to the State Archives permanently.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 14, Item 43.

AUTHORIZED: 09/11/2015

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Utah State Archives

Page: 2

AGENCY: Garfield County (Utah)

SERIES: 28386

TITLE: Spry Cemetery records

(continued)

APPRAISAL:

Historical

This series has permanent historical value as documentation of burials in the cemetery.

PRIMARY CLASSIFICATION:

Public